

Amar Sewa Mandal's

Kamla Nehru College of Pharmacy

Borkhedi (gate), Butibori, Nagpur-441 108 (M.S.)

The logo of Kamla Nehru College of Pharmacy is a circular emblem. It features a purple gear-like outer ring. Inside the ring, the text "KAMLA NEHRU COLLEGE OF PHARMACY" is written in green, uppercase letters along the top arc, and "BUTIBORI, NAGPUR" is written in grey, uppercase letters along the bottom arc. In the center of the emblem is a white caduceus (a staff with two snakes entwined and wings at the top) superimposed on a green cross. The entire logo is centered within a white rounded rectangle.

4.4 Maintenance of Campus Infrastructure

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4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Systems and procedures for maintenance and repair

Aim

The aim of this system is to maintain and improve college premises, infrastructural, laboratory and other important facilities at Kamla Nehru College of Pharmacy.

Support facilities

Campus Facility Services includes building maintenance, ground maintenance, material handling, utilities, safety and security.

Physical facilities on campus are protected with security systems.

Maintenance and Repair Procedure

Improvement of the college is depend on the procedures, which defines a process for the request, approval and improvement of the repair since most of the infrastructural development is undertaken by the management. After management approval the maintenance work would be processed further.

College maintenance services quickly respond to repair and maintenance requests if any. For requests that required advanced or specialized skill, equipment vendors and third-party vendors are contacted for the said repair.

The staff member submits requests for facility and equipment maintenance or repair in maintenance register. When requests are observed, the technician contacts appropriate maintenance personnel to look into the matter.

Equipment and Supplies

General equipment and supplies are requested annually as a part of the college budget procedure. For some important equipments and services the company representatives visit for the same whereas some Lab equipments are maintained by the dedicated technicians in the labs on a periodic basis generally during summer and winter vacations.



A handwritten signature in blue ink, appearing to read 'J. Bahub'.

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BUTIBORI, NAGPUR-441108

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Summary of maintenance and repair procedure

S. No.	Maintenance/ Facility	Nature of works/ Equipments	Maintenance Procedure
1.	Infrastructure	Civil work like electrical, plumbing, furniture repair, garden etc.	Team of electricians, plumbers, carpenters, gardener provided according to need from outside.
2.	Laboratories	Working platform, Water & Gas supply, Fuming Cup-Board, Animal House etc.	Done through suitable experts by contacting timely when needed.
3.	Advanced Equipments	Sophisticated instruments like HPLC, UV, Fluidized Bed Processor etc.	Contacted to supplier vendor or specialized technician.
4.	Small equipment	Balance, microscope, pH meter, dissolution apparatus, hot plate etc.	Repaired from time-to-time and maintained periodically by laboratory technical staff
5.	ICT tool	Computers, peripherals and networking	Checked by system analyst for any problem
6.	Xerox Machine	Xerox Machine	By Annual Maintenance Contract (AMC)
7.	Softwares	Microsoft ERP software, Library Management System etc.	Respective service providers
8.	Internet & Wifi	Internet, Wifi	Partially by college system analyst and for major issues Respective service providers i.e. BSNL,
9.	Library	Binding of books, journals and other readable.	Outsourced to the Local binding agent
10.	Washrooms	Toilets, Washrooms Staff, Students etc.	Fulltime Sweeper is appointed. toilet cleaning done twice in a day.
11.	Power backup/ Generator	Power backup/ Generator	By Annual Maintenance Contract (AMC)




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BUTIBORI, NAGPUR-441108

1. Annual Maintenance Contract (AMC) of Xerox Machine

MAINTENANCE SERVICE AGREEMENT NO.

This maintenance service agreement (hereafter referred to as Agreement) is made this _____ Day of _____ between Services its office at _____ (hereafter called SE and The Principal,
Kamla Nehru College of Pharmacy Butibori
(hereafter called the "User") having its office at Vanaji Nagar, Medical
College Hospital Nagpur SE at the request of the User, agrees to provide directly Or indirectly, maintenance service to the User on the terms and conditions set out below

1. THE EQUIPMENT

Canon plain paper copier Model P 2530 Machine no. _____ (the Equipment")

Agreement start date 17/11/2020 end date 16/11/2021 (" Effective Dates")

Start meter reading 304229

Installation Address Kamla Nehru ("The Place of Installation)

College of Pharmacy Butibori.

2. TOTAL GUARANTEE CHARGE

The total guarantee charge shall be at the rate of 0.40/- Rupees in words Paise Forty
Paise. Per copy calculated on the actual usages as registered by the coumer
of the equipment. @ 18% GST Included.

SE SHALL:

1. Provide the said services during SE office hours on working days.
2. provides service to the equipment without any additional charges, keep the equipment proper condition.
3. Provide free of charges, all services.
4. Service & Repairing of the equipment with proper time and communication from the Customer.
5. Shall ask the Customer pay extra at actual, Sales Tax and other Government levies if applicable.
6. Shall not be liable in any manner whatsoever to identify the Customer for any loss of injury or damage, or liquidated damages of any kind whatsoever caused.
7. Be entitled without any let or hindrance to depute its employee or authorized representative to enter the Customer premises at all reasonable times to inspect and service the equipment.
8. Not be liable in any manner whatsoever to the Customer in the event of SE being prevented or delayed in performance of any of its obligations under the contract due to conditions constituting Force Majeure which shall include but not be limited to strikes, lockouts, concerted action by workmen, breakdown of communication, etc.

THE CUSTOMER SHALL:

1. Pay to SE all charges under this agreement within seven days of receipt of Invoice. SE reserves the right to stop services and spares replacement should the payment be delayed.
2. Not respite the equipment, as this contract is only in respect the present site of equipment unless otherwise mutually agreed prior to resisting. This contract does not cover charges for resisting.
3. Appoint and maintain at all times, two key operators who shall be instructed free of charges by SE on the use of and routine care of equipment. The Customer shall ensure that all key



[Signature]
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Operators carry out their duties properly and operate the equipment in accordance with the Operations manual provided to them, SE reserves the right to charges its prevailing rates for any service caused necessitated by reason of the customer failure to comply with its obligations under this paragraph.

4. Ensure that installation area has electrical outlets and supply with exclusive dedicated power Point with output within specified voltage range and access ways ect. For installation, passage and electrical connection of the equipment at its premises are in accordance with SE installation site requirement as indicated to the Customer and further ensure that the equipment is to maintained during the period of this Contract.

GENERAL TERMS:

This agreement come into force when signed by or on behalf of the customer and by a person authorized by SE.

5. This agreement shall commence on the expiry of warranty, In-case the customer and by a person authorized by SE.
6. On completion of 5 Lakh copies a major refurbishing job may be necessary on the equipment. SE will, after due inspection, submit to the customer its recommendation and all charges and expenses thereof will be to customer account. In the event of the customer not agreeing to SE recommendation, SE shall have the option to terminate this Contract, after giving 60 days prior written notice to this effect.
7. If the Customer is in breach of any or all the terms of this Contract including his obligations to pay charges promptly and such breach remain un-remedied following written communication from SE in this regard or in the event of any charges in the financial, legal status or credit worthiness of the Customer, SE may, during the period of this contract terminate the contract and suspend service and support to the customer notwithstanding anything to the contrary herein, without being liable in any manner to the Customer for the same.
8. In the event of any dispute or difference arising between the parties or any clause related to this Contract, the matter shall be first referred to the arbitration of a board comprising one nominee each of SE and the Customer and umpire nominated jointly by the arbitrators before entering upon the reference. The value of such arbitration shall be the Head office of SE, (presently located Opp. T B Ward Bus Stop, Vanjari Nagar, Medical College Hospital. Rd. Nagpur-440003.)
9. This Contract shall be binding on SE on SE only after receipt of payment from the customer.
10. This represents the entire contract between the parties and no alteration, deletion, amendment or addition is valid, unless validity, signed by a person duly authorized by SE and the Customer.

FOR AND ON BEHALE OF THE CUSTOMER

Signature :

Name :

Designation

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BUTIBORI, NAGPUR-441108



FOR AND ON BEHALE
SANJAY ENTERPRISES

Signature

Name : Vinod.

Designation



SANJAY ENTERPRISES

GOVT. & GENERAL ORDER SUPPLIER

BILL/CASH MEMORANDUM
/TAX INVOICE

Plot No. 8/5, Opp. T. B. Ward Bus Stop, Medical Road, Nagpur - 440003.
Ph.: 0712-2744500, Mob.: 9823277500

S. No. 118

Date : 07/12/2020

M/S. The Principal, Kamla Nehru College of Pharmacy
Buttiban.

Qty.	DESCRIPTIONS	Per Rate	Item@ Amount Rs. P.	Item@ Amount Rs. P.
01	T.G. Billing for Canon digital Photocopier machine Model No. IR 2530. Current Reading dated 366532 05/12/2020 old Reading dated 304229 17/11/2020	62303 Cops	0.40/- Raisa per copy	21,119.66
		Sub Total		21,119.66
		CST 9%		1900.76
		SGST 9%		1900.76
		Total		24921.20
		Grand Total		24922.00

I/We hereby certify that our registration certificate under the Maharashtra Value Added Tax Act, 2002 is in force on the date on which the sales of the goods specified in this 'Tax Invoice' is made by me/us and that the transaction of sale covered by this 'Tax Invoice' has been effected by me/us and it shall be accounted for in the turnover of sales while filing of return and the due tax, if any, payable on the sale has been paid or shall be paid.

For SANJAY ENTERPRISES

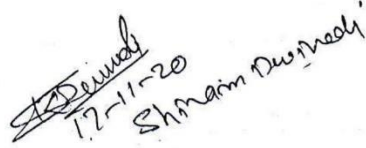
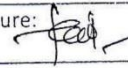


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SASNJAY ENTERPRISES

Opp T.B.Ward Bus Stop, Vanjari Nagar, Medical College Hospital Road, Nagpur-440003
Contact No. 9823277500

CUSTOMER SERVICE REPORT

Customer Name:-	The Principal,		
Address:-	Kamla Nehru College of Pharmacy Butibori.		
Call No:-	17112001		
Model No:-	PR 2530		
Counter Reading:-	304229.		
Contact Status:-	C&M.		
Tel/Fax No:-			
Mobile No:-			
	DATE	TIME	
Engineer Arrival:	17/11/2020.	12:30 PM.	
Call Completion:	17/11/2020.	1:30 PM.	
Problem & Cause:	Machine Installation with Computer connectivity		
Action Taken:	Machine installed properly New Toner installed.		
Estimate For Machine	Quantity	Unit Price	A mount
Machine Status	OK <input checked="" type="checkbox"/>	NOT OK	Estimated Cost Of Repairs (as mentioned above) Is approved
Engineer Arrival Time Commitment Met	YES <input checked="" type="checkbox"/>	NO	
 Customer's Signature	Customer's Signature & Seal		
	Engineer Details		
	NAME: Vinod	Employee Code	
	Signature: 		
Remarks:			




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ASNJAY ENTERPRISES

Opp T.B. Ward Bus Stop, Vanjari Nagar, Medical College Hospital Road, Nagpur-440003
Contact No. 9823277500

CUSTOMER SERVICE REPORT

Customer Name:-	The Principal		
Address:-	Kamla Nehru College of Pharmacy Butibori		
Call No:-	982530		
Model No:-	982530		
Counter Reading:-	366532		
Contact Status:-	C.P.M.		
Tel/Fax No:-			
Mobile No:-			TIME
Engineer Arrival:	05/12/2020		
Call Completion:	05/12/2020		
Problem & Cause:	machine checking		
Action Taken:	machine reading taking		
Estimate For Machine	Quantity	Unit Price	A mount
Machine Status	OK <input checked="" type="checkbox"/>	NOT OK	Estimated Cost Of Repairs (as mentioned above) Is approved
Engineer Arrival Time Commitment Met	YES <input checked="" type="checkbox"/>	NO	
Customer's Signature	Customer's Signature & Seal		
	Engineer Details		
	NAME: Vinod	Employee Code	
	Signature: [Signature]		
Remarks:			



[Signature]
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BUTIBORI, NAGPUR-441108

2. Annual Maintenance Contract (AMC) of Generator

KOEL CARE BY KIRLOSKAR	Dicksons Engineering Company Pvt. Ltd. Regd. Office : Plot No. C-15/3, MIDC, Nagpur-440028 Maharashtra, India. Ph. No.: 07104-232379 / 234946 Email : dicksons_ngp@dicksonsgroup.com CIN : U29120MH1995PTC088007	DICKSONS Authorised KOEL Care Centre
Ref No. : Bandhan/DECPL NGP/1920/125		Date: 21-May-19
To, KAMLA NEHRU COLLEGE GIRLS HOSTEL BUTTIBORI NAGPUR NAGPUR 440035		
Contact Number: Kind Attn: -		
Subject: - Bandhan DG Care Services		
Dear Sir,		
We are pleased to submit you the Bandhan DG Care Services offer as below, Scope: Labour Services for, Tenure of the Services in years : 3 Number of PM Visits per year : 12 Breakdown Complaints : Unlimited Repairs : Unlimited Genset kVA : 62.5KVA Average Running per Annum : Engine Code and Sr. No. : 4H.3420/0800315 Bandhan Start Date: 01-May-19 Bandhan end Date: 30-Apr-22 Commercials : 100% Advance Payment		
Charges for 3 year/s Bandhan DG Care Services is Rs.		28000.00
Total Amount with GST @18% is Rs.		33040.00
In Words Rs. :		Thirty-Three Thousand Forty Only.
We look forward to your valuable order,		
Thanking You, Sign : Name Of Bandhan Representative : Name of the Dealership : Dicksons Engineering Co. Pvt Ltd Nagpur. Address of Dealership : W-46 MIDC, Hingna Area Nagpur Authorised Service Dealer of Kirloskar Oil Engines Ltd.		
NOTE- Please issue the cheque in behalf of "KIRLOSKAR OIL ENGINES LTD"		

REDMI NOTE 8
AI QUAD CAMERA

24 x 7 KOEL Customer Care Centre No. 8806334433 / 18002333344
www.koel.co.in



[Signature]
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Dicksons Engineering Company Pvt. Ltd.
Regd. Office : Plot No. C-15/3, MIDC,
Nagpur-440028 Maharashtra, India.
Ph. No.: 07104-232379 / 234946
Email : dicksons_ngp@dicksonsgroup.com
CIN : U29120MH1995PTC088007



Authorised KOEL Care Centre

Ref No. : Bandhan/DECPL NGP/1920/109

Date: 18-May-19

To,
KAMLA NEHRU COLLEGE OF
PHARMACY
BUTTIBORI NAGPUR
NAGPUR 440035

Contact Number:

Kind Attn: -

Subject: - Bandhan DG Care Services

Dear Sir,

We are pleased to submit you the Bandhan DG Care Services offer as below,

Scope:

Labour Services for,

Tenure of the Services in years :	1
Number of PM Visits per year :	12
Breakdown Complaints :	Unlimited
Repairs :	Unlimited
Genset kVA :	62.5KVA

Average Running per Annum :

Engine Code and Sr. No. : 4H.3420/0800315

Bandhan Start Date: 01-May-19

Bandhan end Date: 30-Apr-20

Commercials : 100% Advance Payment

Charges for 1 year/s Bandhan DG Care Services is Rs. 12000.00

Total Amount with GST @18% is Rs. 14160.00

In Words Rs. : Fourteen Thousand One Hundred Sixty Only.

We look forward to your valuable order,

Thanking You,

Sign :

Name Of Bandhan Representative :

Name of the Dealership : Dicksons Engineering Co. Pvt Ltd Nagpur.

Address of Dealership : W-46 MIDC, Hingna Area Nagpur

Authorised Service Dealer of Kirloskar Oil Engines Ltd.

NOTE- Please issue the cheque in behalf of "KIRLOSKAR OIL ENGINES LTD"



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www.koel.co.in




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